

**Alliance for Human Services
Board of Directors Meeting
Tuesday, July 19, 2022, 5:30 pm**

Minutes

Present: Michele Bauman, Damon Coleman, Meghan Powell-Filler, Ed Gallagher, Carla Guterrez, Sam Haik, Scott Jewell (via phone), Janelle Miller Moravek, Gayle Nelson, Susan Suhling

Not present: Alicia Garcia, Bobbie Hinden

Meeting was called to order at 6:15 pm.

1. Financial report:

- Costs have been contained. Great year-end forecast covering additional costs thanks to increased income.

Motion to accept financials made by Meghan Powell-Filler, seconded by Ed Gallagher. Motion passed unanimously.

2. Consent Agenda

Motion to approve consent agenda made by Sam Haik, seconded by Meghan Powell-Filler. Motion passed unanimously.

3. Committee work/assignments

- Work assigned to committees for 2022-2023 was reviewed and committee assignments were made.
- Governance Committee=Sam and Damon
- Finance=Scott and Ed
- Program (special events + RESPOND) =Meghan
 - i. Poverty Simulation=Bobbie, Michele
 - ii. Legislative Forum=Susan & Ed
 - iii. School Resource Fair=Susan & Carla
- Membership (member meetings, dues, welcome new members) =Janelle and Alicia

4. Annual Dues schedule

- Current dues structure will remain in place for this FY
- Membership Committee charged with reviewing structure and bringing recommendations to the board before Q4.

5. Website

- New portal for members and board members
- New logo – was initiated by website designer who will provide formats for comprehensive rebranding

Meeting adjourned at 7:17 pm

Minutes prepared by Janelle Miller Moravek.

The Alliance for Human Services

Budget vs. Actuals: FY 2021-2022 - FY22 P&L

July 2022

	JUL 2022				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income								
47200 Dues Revenue					\$0.00	\$0.00	\$0.00	0.00%
47100 AHS Dues	11,400.00		11,400.00		\$11,400.00	\$0.00	\$11,400.00	0.00%
Total 47200 Dues Revenue	11,400.00		11,400.00		\$11,400.00	\$0.00	\$11,400.00	0.00%
Total Income	\$11,400.00	\$0.00	\$11,400.00	0.00%	\$11,400.00	\$0.00	\$11,400.00	0.00%
GROSS PROFIT								
GROSS PROFIT	\$11,400.00	\$0.00	\$11,400.00	0.00%	\$11,400.00	\$0.00	\$11,400.00	0.00%
Expenses								
62100 Professional Fees					\$0.00	\$0.00	\$0.00	0.00%
62110 Accounting Fees	100.00		100.00		\$100.00	\$0.00	\$100.00	0.00%
62130 Executive Director	2,800.00		2,800.00		\$2,800.00	\$0.00	\$2,800.00	0.00%
62999 Website	59.00		59.00		\$59.00	\$0.00	\$59.00	0.00%
Total 62100 Professional Fees	2,959.00		2,959.00		\$2,959.00	\$0.00	\$2,959.00	0.00%
65000 Office/General Administrative Expense					\$0.00	\$0.00	\$0.00	0.00%
65020 Postage & Mailing Service	94.50		94.50		\$94.50	\$0.00	\$94.50	0.00%
65035 Software	29.00		29.00		\$29.00	\$0.00	\$29.00	0.00%
65040 Supplies	140.16		140.16		\$140.16	\$0.00	\$140.16	0.00%
Total 65000 Office/General Administrative Expense	263.66		263.66		\$263.66	\$0.00	\$263.66	0.00%
69000 Other Expense					\$0.00	\$0.00	\$0.00	0.00%
69200 Bank and Credit Card Fees	-0.01		-0.01		\$ -0.01	\$0.00	\$ -0.01	0.00%
69250 PayPal Fees	7.72		7.72		\$7.72	\$0.00	\$7.72	0.00%
69260 Stripe Fees	32.37		32.37		\$32.37	\$0.00	\$32.37	0.00%
Total 69000 Other Expense	40.08		40.08		\$40.08	\$0.00	\$40.08	0.00%
Total Expenses	\$3,262.74	\$0.00	\$3,262.74	0.00%	\$3,262.74	\$0.00	\$3,262.74	0.00%
NET OPERATING INCOME	\$8,137.26	\$0.00	\$8,137.26	0.00%	\$8,137.26	\$0.00	\$8,137.26	0.00%
Other Income								
45000 Interest Income	0.43		0.43		\$0.43	\$0.00	\$0.43	0.00%
Total Other Income	\$0.43	\$0.00	\$0.43	0.00%	\$0.43	\$0.00	\$0.43	0.00%
NET OTHER INCOME	\$0.43	\$0.00	\$0.43	0.00%	\$0.43	\$0.00	\$0.43	0.00%
NET INCOME	\$8,137.69	\$0.00	\$8,137.69	0.00%	\$8,137.69	\$0.00	\$8,137.69	0.00%

The Alliance for Human Services

Balance Sheet As of July 31, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
10001 Checking-Lake Forest Bank & Trust	45,016.83
10002 Savings-Lake Forest Bank & Trust	27,083.36
10005 Petty Cash	30.00
10010 PayPal	0.00
10015 Stripe	246.11
Total Bank Accounts	\$72,376.30
Accounts Receivable	
11000 Accounts Receivable	0.00
11100 Due to ASP	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
12000 Undeposited Funds	0.00
13000 Prepaid Expenses	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$72,376.30
Fixed Assets	
19000 Property and Equipment	
19100 Equipment and Furnishings	5,765.02
19500 Accumulated Depreciation	-5,765.02
Total 19000 Property and Equipment	0.00
Total Fixed Assets	\$0.00
TOTAL ASSETS	\$72,376.30
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
24000 Payroll Liabilities	0.00
25000 Deferred Revenue	
25001 Prepaid Member Dues	0.00
Total 25000 Deferred Revenue	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$0.00
Total Liabilities	\$0.00

The Alliance for Human Services

Balance Sheet As of July 31, 2022

	TOTAL
Equity	
31000 Net Assets without Donor Restrictions	41,121.09
32000 Retained Earnings	23,627.52
33000 Net Assets with Donor Restrictions	
33300 Net Assets - CATCH	-510.00
Total 33000 Net Assets with Donor Restrictions	-510.00
Net Income	8,137.69
Total Equity	\$72,376.30
TOTAL LIABILITIES AND EQUITY	\$72,376.30



Executive Director Report

August 19, 2022

The Alliance is excited to increase our leadership development opportunities and engage more members through our committee activities. The Program Committee met earlier this month and started to build a stronger structure to support the new volunteers. It will oversee the Legislative Forum, Poverty Simulation, and RESPOND Leadership subcommittees. The Membership Committee is also expanding its structure to support more members, reach out to more organizations and plan our first member event of the year. Many thanks to all of you for all of your efforts to build these essential opportunities for our members and the community as a whole.

Although renewals are slower than I would like, I expect them to continue to come in over the next month. I am reaching out to 2022 members and am hearing many positive feedback. Please reach out through your networks to discuss opportunities to participate in the Alliance. If I can provide additional information, please let me know.

In partnership
Gayle

Revenue

New fiscal year. Appreciate those that have paid their membership. Bank Checking Balance: \$45,158

2023 Member

- Renewal
 - A Safe Place
 - CASA
 - DuPage Federation (LARC)
 - Eldercare
 - HACES
 - Healthcare Foundation of NLC
 - Heat of the City
 - Kindred Life Ministries
 - Lake County Community Development
 - Lake County Housing Authority
 - LCCF
 - Ed Gallagher
 - Sam Haik

- Mother's Trust Foundation
 - Roberti House
 - United Way
 - UMMA
 - Waukegan School District 60
 - Warren Township
 - Youth and Family Counseling
 - Zacharias Center
 - Zion Township
- **New Members**
 - Ascend Justice
 - Hap Foundation
 - Katie Taylor
 - Wauconda Fire
 - **Reciprocal Members**
 - University Center
 - HR Source
 - IL Partners

Alliance Meetings and Events

Upcoming meetings

August

- **Alliance- (8/19 at 8:00AM)-Lake County RRR Grants-** Chicago Workforce Collaborative, The Community Works, Northern Illinois Recovery Community Organization, and UMMA Center recently won the competitive RRR grants. Juan Carlos Arenas; Ronnel Ewing; Robert Montgomery; and Mary Roberson, EdD, LCPC, CSADC will discuss their expanded programs and opportunities to collaborate.

September

- **RESPOND- (9/7 at 11:30AM)-Preparing Young People for Life after High School-**As young adults enter their senior year of high school they think about next steps. Learn about how to support their development as well as prepare them for this next stage from Laura Rios, Program Director at Waukegan to College as well as Crystal Overton, WEI Grant Career Programs Manager at College of Lake County.
- **Alliance- (9/19 at 8:00AM)-Tiny Boots program-** funding childcare for vets attending medical appointments. YWCA and Vet programs. (more details to follow shortly)

October

- RESPOND- (10/5 at 11:30AM)-**What happens after you call 911**-Deciding whether to call 911 is stressful but often the situation doesn't resolve itself once the call is made. Learn from new member Erik Christensen Medical Officer/Firemedic at Wauconda Fire Protection District on what to expect once the call is made and how to prepare.
- Alliance- (10/21 at 8:00AM)- creating leadership development opportunities in the small nonprofit (details to follow)
- Poverty Simulation (10/22 9:00AM-12:30PM)- Church of the Holy Spirit Lake Forest and co-hosted with First Presbyterian Church of Lake Forest. Sponsors- HACES, PADS, and Leaders United (United Way)

November

- RESPOND- (11/2 at 11:30AM)- supporting entrepreneurs-resources for those starting their own businesses (details to follow)
- Alliance-**Legislative Forum**- (11/18 at 8-9:30AM)-Hybrid Meeting-Catholic Charities Round Lake – 8-8:30-deep dive local- what are the needs in the Round Lake and immediate area and what are the gaps and resources. 8:30-9:30- legislative forum (details to follow)